

**Southern Coos Health District
Board of Directors Regular Meeting
Minutes
December 19, 2017
7:00 p.m.**

I. Call to Order

This regular meeting of the Board of Directors for Southern Coos Health District was called to order at 7:00 p.m. by Esther Williams, Board Chair.

Members Present: Esther Williams, Board Chair; Tom Bedell, Secretary; Brian Vick, Treasurer; Carol Acklin and David Allen, Directors. **Administration:** JoDee Tittle, CEO; Robin Triplett, CFO; Megan Holland, MD; Kim Russell, Executive Assistant. **Other staff present:** Kalen Mills, Amy Fine, Donna Reilly. **Public:** Jim Reilly

II. Public Input

None.

III. Consent Agenda

David Allen **moved** to approve the Consent Agenda. Brian Vick **seconded** the motion. **All in favor. The motion passed unanimously.**

IV. Staff Reports

A. CEO Report

Accolades & Recognition: Copies of patient thank you cards and compliments were shared with the board. New this year, Employee of the Year awards were presented at the employee holiday dinner on December 2. Nominations were submitted by fellow employees for selection of one clinical and one non-clinical employee. Those recognized for the 2017 Employee of the Year award are Amanda Wallace, CNA II, Emergency, and Debra Steele, Registrar, Patient Access. **Radiology Update:** We are working with GE on compensation for the 2-week delay of equipment installation. The upward trend mammography screenings performed continued with 198 in December. **Leadership and Staff Recruitment:** Leadership and Medical Staff are now fully staffed. **CEO Forums:** In December we held 8 CEO forums with total of 68 employees attending. The forums provided a review of the mission, vision, values and strategic plan; accomplishments over the last year and staff input. **Marketing:** Southern Coos Health Foundation's year-end campaign was the Marketing focus in November. A second mailing was sent for Dr. Baharloo, Podiatry, and Dr. Croson for the Pain Clinic. In January, we will begin a series of articles and advertising in the Bandon Western World to promote clinic services and new

staff, including Dr. Kelly Reed, Shane Matsui, LCSW, and our hospital ancillary departments such as Laboratory and Medical Imaging.

Moss-Adams Annual Audit Report – This item was advanced on the agenda to accommodate travel. Tony Andrade of Moss-Adams opened with introductions and a summary of the report for fiscal year July 1, 2016 – June 30, 2017. The report included a review of the Audit Process, Scope of Services, and the Auditor Report providing an “Unmodified Opinion” or clean audit, meeting Oregon minimum standards. No deficiencies or weaknesses were identified. Paul Holden of Moss-Adams presented a review of the Cost Report used to balance Medicare reimbursements, where minimum staffing requirements and varying patient census can impact those dollars after months with reimbursements based on a higher census. Moss-Adams has introduced a new data source that will provide pattern analysis to support effective cost reporting and expansion of service lines. The Board of Directors congratulated hospital Administration on the positive financial audit.

B. CFO Report

Robin Triplett reviewed the CFO Report also provided in the Board Packet. November inpatient numbers trended downward with a daily average census of 1.4. Gross charges were \$1.197M. A contractual loss for one patient of \$50,000 led to a bottom line for the month at -\$154,000. The month included added employees and service lines that require investment before revenue is generated. Cash on hand increased to 75.5 days, returning toward the benchmark of 80 days. Days in Accounts Receivable were 58.1, below the benchmark of 60. The State Pool holds \$3.591M. December patient days are increasing and traveler staffing reduced. Leadership has been engaged to support a 5-10% reduction in expenses and overtime is watched. The Board of Directors thanked hospital Administration for watching expenses and for the positive audit report.

C. Medical Staff Report

Dr. Holland presented the Medical Staff Report for the month of November.

Consideration for 6 Months Privileges

Rick King, MD (EmCare)

Kelly Reed, MD (Outpatient/Hospitalist)

Consideration For Two Year Privileges

Darren Gillette, MD (EmCare)

J. G. Johnson, MD (EmCare)

Noel Pense, MD (Hospitalist)

Direct Radiology
Laura Hotchkiss, MD

Brian Vick **moved** to approve the Medical Staff Report as presented. Carol Acklin **seconded** the motion. **All in favor. Unanimous decision.**

V. Old Business

A. **Resolution 2017-02 In Favor of Measure 101** – As a public entity a resolution is required to take an official position on a ballot measure. Discussion included a review of the OHA/CCO mispayment and relevance or irrelevance to the ballot measure. If defeated many Oregonians will lose insurance coverage but the state could find a different solution, however one is not yet in place. If not defeated, a yes vote will retain insurance for many Oregonians and reimbursements to hospitals. The responsibility of the hospital to share or not to share ballot measure information or take an official position was also discussed.

Carol Acklin **moved** to approve Resolution 2017-02 In Favor of Measure 101 as written. Tom Bedell **seconded** the motion. Brian Vick **opposed**. David Allen **abstained**. **The motion passed with three in favor, one opposed, and one abstention.**

B. **Board Delegation of Authority Policy** – A redline copy of policy edits provided within the board packet was reviewed. Clarification was requested regarding Non-Budgeted Expenditures: Capital items not approved in the annual capital budget that are over \$15,000 require Board approval. The term “executive committee” will be replaced with “Board of Directors”.

David Allen **moved** to approve the policy as drafted with exception of the replacement of “executive committee” with “Board of Directors.” Brian Vick **seconded** the motion. **All in favor. Unanimous decision.**

VI. New Business

A. **Annual Financial Audit Report from Moss-Adams, LLP** – This item was advanced in the agenda to accommodate travel. See under CEO Report.

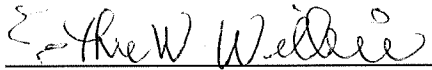
VII. Open Discussion

Board members expressed appreciation to Administration for the positive audit report and good work this year, extending holiday and new year wishes to all staff and providers. Dr. Holland shared an update on the Portland-based Coordinated Care Organization (CCO) FamilyCare Health that filed a lawsuit earlier in 2017 against the Oregon Health Authority (OHA) regarding its rate-

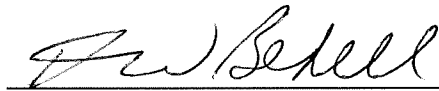
setting process. A closure of the CCO would impact 120,000 Medicare patients and their care facilities. Dr. Holland also shared that there may be new incentive measures from OHA with specific criteria for primary care/clinic participation as a designated Patient Centered Medical Home (PCMH). SCH Health Clinic is not currently a PCMH. We are watching for more information. Tom Bedell shared a reminder of the January 7 Bullard's Beach 5K/10K and 1 mile fun run to benefit the Southern Coos Health Foundation.

Adjournment

With no further discussion, Ms. Williams adjourned the meeting at 8:30 p.m. The next regular meeting of the Southern Coos Health District Board of Directors will be held on Thursday, January 25 at 7:00 p.m. in the Hospital Conference Room.



Esther Williams, Board Chair



Tom Bedell, Secretary