

Southern Coos Health District
Board of Directors Meeting
January 21, 2010 – 7:30 p.m.

Minutes

- I. **Call to Order** - The regular monthly meeting of the Board of Directors for the Southern Coos Health District was called to order at 7:30 p.m. by Chairman, David Allen.

Members present: David Allen, Chair; Brian Vick; Vickie Gernandt, Marilyn Noorda, and Bob Hundhausen

Others present: Jim Wathen; Alan Dow; Esther Williams; Dennis Jurgenson; Melody Gillard-Juarez; Janet Bates, M.D.; James and Donna Reilly; Lonnie Scarborough; Gail McClave, M.D.; Megan Holland, M.D.; Mary Kemp; Ken Bates, M.D.; Joanne Lepley; Dianne Frank; James Smith; Darwin Noorda; Nadya Rogers; Brenda Sheul; Carolyn Goldwasser; P. Soltys; Myra Lawson; Barbara Dodrill; Mike Claassen; Tom Forgatsch; Carol Acklin; Leslie Clarke; Yvonne Herr; Maureen Burke; Linda Olsen; and Ellen Lafferty.

Public Input – Gail McClave, M.D. – Welcomed Bob Hundhausen to the Board. Thanked Lonnie for her comment in the Nurse’s report about our Clinic. I would like to let the Health District know that as of January 1, the Bandon Community Health Clinic became a reality. She then said that an Open House for the BCHC would be January 23 from 1-4pm. Mike Claassen welcomed Bob Hundhausen to the Board.

- III. **Approval of Consent Agenda** – Mr. Allen said he would entertain a motion to approve the Consent Agenda. Mr. Vick **Moved** to accept and Ms. Noorda **Seconded** the motion. Motion passed unanimously. Mr. Hundhausen abstained since he was unable to attend the December meeting.

- IV. **Swearing in of New Board Member** – Mr. Koch, Board Counsel, did the swearing in of Mr. Bob Hundhausen, new Board member.

V. **Staff Reports**

CEO Report – Mr. Wathen told the Board that the Quality Results have continued to improve. Recognized Nursing staff and the role they play in getting these results. Surgery is down. A new Orthopaedic Surgeon will be living in Bandon and is looking for a place to practice in Bandon. As a part of our services at Southern Coos Hospital, we are sponsoring “Passport to Wellness” program. Mr. Wathen then reminded the Board that he had initially come to the Board with a plan to cut back on hours and we stopped our match to Valic. We are now ready to stop those cuts. Because there was no Board vote on this action in the beginning, we are not asking for a vote from the Board now, but want to keep the Board informed of our progress. Discussion followed regarding OAHHS and their solicitation of Board Trustees to participate in a new OAHHS Trustee Committee.

CFO Report – Mr. Dow referred Board to his narrative in the Board packet. December was expected to be low. Patients down 33%. Revenues down \$360,000.

Slight loss. We had good collections in December. Days in receivable dropped 5 days. Vicki Gernandt asked a number of questions which were addressed by Mr. Dow.

CNO Report – Nothing to add to her report. Will answer any questions. Discussion followed regarding using SWOCC nursing students at the Outpatient Clinic.

Medical Staff – Dr. Janet Bates told Board there had not been a Medical Staff meeting yet this month. There will be a Medical Staff meeting tomorrow at 8 a.m. One of the issues that will be discussed will be Transferring Patients. We are now ready to do Coumadin testing without a blood draw.

V. Old Business

USDA Loan/Grant Closure – David Rollins started work on the USDA Loan/Grant about 2 years ago to help with cost of bringing HIS to Southern Coos Hospital. It has taken 22 months for USDA to process. We initially asked for \$900,000, but our need now is \$600,000. We need a Resolution from the Board for the USDA. We still have \$800,000 to meet State mandates for Electronic Medical Records. Mr. Allen said he would entertain a motion to approve the Resolution 2010-01. Mr. Hundhausen **Moved** to approve Resolution 2010-01. Mr. Vick **Seconded** the motion. Mr. Wathen explained that we will submit the receipts and get our money from USDA. Motion passed unanimously. This loan matches a reserve CD we have the Bank holding for us.

VI. New Business - Benchmark Reports

- Risk Management – There for the Board's perusal.
- Core Measures – These are the results of mandated information the U.S. Government requires
- Staff Satisfaction - Clinical, Non-Clinical, and Medical Staff – These reports give you results of a wide range of responses from Clinical, Non-Clinical, and Medical Staff.

Discussion ensued regarding the results. There has been improvement, but there is still work to be done.

Operating and Patient Care Policy Directive – An OAR has been amended to require Hospital Board to review policies every 3 years. We try to review annually in Clinical areas. Mr. Wathen said it was his recommendation that the Board approve a new policy regarding this. He then read the policy to the Board. Policy acknowledges review requirement and delegates responsibility for review to Administration. Mr. Allen said he would entertain a motion to adopt the Review Policy Directive. Ms. Gernandt **Moved** to adopt the policy. Ms. Noorda **Seconded** the motion. Passed unanimously.

Revised Financial Assistance Policy Consideration – Discussion of changes in policy. Mr. Dow said on the low end it would be 95% hospital and 5% patient; on the high end it would be 75% hospital and 25% patient. Mr. Allen asked for a motion to accept policy. Mr. Vick **Moved** to accept the revised policy. Ms. Noorda **Seconded** the motion. Motion passed unanimously.

South Coast Health Alliance – Board Appointment – Asked if anyone wanted to volunteer for the Board appointment. There was no interest.

Mr. Wathen asked if the Board had any objections pertaining to restoration of the remaining cut hours and match for retirement dollars. Mr. Allen said that Administration proposes to restore cuts made without our direction previously. Is there sufficient reason why we should not do that? Does anyone want to make a motion if they think we shouldn't? Discussion followed about paying back money borrowed and if we have hired people during the cuts. There was no motion.

Open Discussion

Mr. Hundhausen – Thanked staff for a very good orientation. He said he was impressed by the motivated and highly-trained staff. He was sorry he missed the 2nd day of orientation. (Second day of orientation will be rescheduled.)

Ms. Noorda – Glad we have people who are working on collections.

Ms. Gernandt – Do we have a liaison between the hospital and the BCHC?

Mr. Allen noted we are going to have a meeting at the suggestion of Terry Tiffany.

Mr. Vick – Welcomed Bob Hundhausen to the Board.

Ms. Gernandt – Thanked everyone for coming and said it gave her a bit of security knowing that people in the community really care about the hospital. She encouraged them to try and come for each meeting.

VII. Adjournment

Meeting adjourned at 8:55 p.m. The next regular meeting of the Southern Coos Health District Board will be Thursday, **February 18, 2010**, at 7:30 p.m. in the Conference Room.

David Allen, Chairman

Vicki Gernandt, Secretary